



THE ILS COMPANY
INTERNATIONAL LOGISTIC SOLUTIONS

The ILS Company import and export services are designed to facilitate international door to door shipments.

In the last year our import and export infrastructure declared over **\$2.03 billion USD in shipments entering and leaving Mexico.**

If you are thinking about shipping into Mexico, ILS is your answer. We take the time to analyze your unique situation before we propose a solution. Our services can be as simple as guiding you to collect and present complete Customs documentation or tailored to include Customs filing, bonds, duties and taxes as well as Customs Broker selection. We will help you remain compliant with Mexico's importing regulations so that you can reach more than 110 million potential customers in Mexico.

General Import Clearance Information

Clearance Process

Registration requirements. A company seeking to import goods into Mexico must have a tax number and must also be registered as an importer. In theory, this measure allows the customs authorities to better monitor the trade in goods and prevents contraband. The registration procedure is relatively simple, but it may take some weeks. Sector-specific registration is a major concern.

Persons who want to import certain sensible goods are required to be registered in one of 32 (approximately) specific sectors (e.g. automotive goods, steel, tools,

electronic appliances, bicycles, toys, textiles, apparel, footwear). In addition to being registered, importers also need to secure the services of a licensed custom broker.

Customs brokers. A licensed customs broker must submit the customs declaration. The broker must have a power of attorney from the importer. From the business point of view, the customs broker provides advice on trade and customs matters. From the tax point of view, the customs broker is liable for any misbehavior concerning the application of the proper customs procedure, the tariff classification of the goods, the correct payment of duties and taxes and the strict compliance with non-tariff barriers.

Duty payment. Once the customs broker calculates the applicable duties and taxes, they are paid at the commercial banks located at the ports of entry by the broker who collects the money from the client.

Value added tax (VAT). Customs authorities collect a value added tax (VAT) upon entry of the goods into Mexico.

Customs fees (DTA, PRV). In addition, Mexican customs charges a customs processing fee (DTA) of 0.8% and a pedimento validation fee (PRV) fee of 0.176%.

Document Requirements

Import/Export Documentation. The Mexican Law is very strict regarding the proper submission of customs documentation.

Customs declaration. The import declaration is especially detailed and it is submitted both in electronic and printed manners.

Invoices. The invoice evidences the sale for export to the country of importation. Thus, the invoice is essential to determine the transaction value of the goods. The customs regulations are very detailed concerning the information that the invoice must contain. Foreign sellers or shippers must exercise care in preparing invoices.

Invoice requirements checklist:

- Place where the invoice is issued
- Date in which the invoice is issued
- Seller's name
- Seller's full address
- Importer's name
- Importer's full address (no PO Box)
- Detailed description of the goods (including grade or quality) (avoid using codes)
 - What the product is
 - What material it's made of
 - Schedule B or HTS code
 - Intended use
 - Country of manufacture
 - Any identification numbers such as serial, part and model numbers of each good (if applicable)

- Quantities in weights and measures
- Unit prices
- Total value of the invoice

Special information may be required on certain goods or classes of goods in addition to the information normally required on the invoice (see Individual information, below).

In order for the importers to avoid difficulties and delays the following information should also be included:

- Invoice number
- Seller's tax identification number
- Commercial terms (e.g. CIF, FOB)
- Currency
- Country of origin
- Total weight
- Total number of packages; and marks and numbers of the packages

The ILS Company is a business partner that is responsive and understands your transportation needs on both sides of the border.

We can manage the cross-border process smoothly to help our customers achieve a lean supply chain.

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To learn more, go to
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